

File Edit View History Bookmarks Tools Accessibility Help

Connecting... x Posting New Topic - Squiz... x +

https://matrix.dartford.gov.uk/_admin/ Search

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Reports Navigation Text Equivalents Scripting Style Validators Tools Keyboard Options

SquizMatrix Logged in as: dbc Administrator Quick Search Enter keywords, asset ID or URL

Asset Map My Account

Tree One

- ▼ Add
- A-Z Listing (7899)
- Dartford Schema (8826)
 - Global (8827)
 - General (8828)
 - Review_date (177016)
 - Title (8829)
 - Description (8830)
 - Landing Key Item (8831)
 - Page Content (8832)
 - Popular Pages (8833)
 - Popular Documents (8834)
 - Show rths Related Pages (8835)
 - asset_metadata_Page_ID (8836)
 - Expiry Date (8837)
 - Meta (8838)
 - Disposal Review Date (8842)**
 - Created Date (8839)
 - Issued Date (8840)
 - Modified Date (8841)
 - Identifier (8843)
 - Language (8844)
 - Copyright (8845)
 - Audience (8846)
 - Contributor (8847)
 - Creator (8848)
 - Publisher (8849)
 - DC.description (8850)
 - DC.subject (8851)
 - DC.subject_2 (8852)
 - DC.subject_3 (8853)
 - Misc (46140)
 - TESTGlobal (166192)
 - a-z new (9247)
 - Sevenoaks (10654)

STATUS COLOUR KEY

Details

Field Name

Friendly Name
Friendly Name will be used as the caption for metadata fields in the edit interface. If it is left empty, Field Name will be used instead.

Description

Use of HTML tags in description will be picked up by browser on the Metadata screen of the Asset it is applied to. This can conflict with other HTML on the page and may stop the screen from loading. Care needs to be taken here and use of entity name or entity number format is encouraged.

Default Value Cascade value

-OR IN- from now

-OR-

Choose the default value for this field. If 'show keyword selector' (below) is enabled, an asset keyword may be chosen as the default value.

Offset
Type, in plain text, an offset for this field (if any). For example, "+1 year" or "-1 day"

Display Format
[View all the formatting keywords that can be used in this field.](#) Note that you cannot use a tilde (~) to separate date fields.

Scheme

Language

Text for Name Attribute

Text for Value Attribute

Options

Waiting for matrix.dartford.gov.uk... Help

Notes - New... pluto.dartf... Squiz Matr... Building c... Microsoft ... Squiz Matr... vcentre.da... Matrix on ... Document... 14:45

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- Trigger Manager (17)
- Dartford (17: Dartford)
 - BUILDING CONTROL - Page Expired (17:136)
 - COMMUNITY & LIVING - Page Expired (disab
 - Clear DBC Cache for Services & News (17:
 - Create Thumbnail Images for Asset #1221 (
 - Create Thumbnail Version under Media Asse
 - Create Thumbnails EE for News Media folde
 - Create Thumbnails: EE Media #9239 (17:73)
 - Create thumbnails for Festival Media folder (
 - ENERGY - Page Expired (disabled) (17:138)
 - EIV HEALTH - Page Expired (disabled) (17:
 - FORMS - set status to UP FOR REVIEW (dis
 - HOUSING - Page Expired (disabled) (17:130)
 - Make images and pdfs live (disabled) (17:10
 - Monitor Changes (disabled) (17:179)
 - Neil test (disabled) (17:178)
 - PAGE EXPIRED - set to Up for Review (disa
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 - PLANNING - Page Expired (disabled) (17:13
 - REFUSE & PARKS - Page Expired (disabled)
 - REVS & BENS - Page Expired (disabled) (17
 - Release Locks left by users (disabled) (17:1
 - Remove future status (17:10)
 - Reset Homepage + Components Cache (17:
 - Set NEWS IMAGES to live (disabled) (17:51)
 - Set Status Live (17:14)
 - Unlock user account (17:105)

STATUS COLOUR KEY

Squiz Matrix v5.1.3.0 Help

Events

After Asset Built Asset Created Before Status Change Payment Completed

After Asset Metadata Updated Asset Lookups Updated Before User Logout Paypal IPN Completed

After Workflow Approval Asset Metadata Updated Counter Number Issued Public User Session Creat

After Workflow Rejection Asset Recached Link Created REST Response Received

Asset Accessed Asset Tagging Updated Link Deleted Simple Edit Accessed

Asset Attributes Changed Asset Updated Matrix Cache Cleared Status Changed

Asset Attributes Saved Before Asset Created Metadata Time User Login

Asset Cloned Before Asset Deleted Order Submitted User Logout

Asset Content Changed

Note: This is a list of all the events installed in this system. Select the ones you want this trigger to respond to. Having a trigger fire on an excessive number of events may nega the speed of the system.

Conditions

Metadata Time * Inverse this condition (Note: this can decrease system performance as probably more assets will be affected)

Metadata Date Field with expired value: Id: #

Asset is of type * Inverse this condition (Note: this can decrease system performance as probably more assets will be affected)

Match any one of these types:

Inherit

Inherit

Asset Status * Inverse this condition (Note: this can decrease system performance as probably more assets will be affected)

Asset has the current status of:

Notes - N... pluto.dart... dbc-daap... Squiz Ma... Building ... Microsoft... Squiz Ma... vcentre.d... Matrix on... Docume... 14:59

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STATUS COLOUR KEY

Squiz Matrix v5.1.3.0 Help

Tree Location

Inverse this condition (Note: this can decrease system performance as probably more assets will be affected)

Asset is under any one of these locations:

Building control	Id: # 4045	Change	Clear	Immediate child only <input type="checkbox"/>
	Id: #	Change	Clear	Immediate child only <input type="checkbox"/> More...

Add new Condition type:

Conditions marked with a * can only be added once.

Note: Here you specify the conditions that must be satisfied before the actions are allowed to perform. Note that order is important. New conditions are added to the bottom of the default settings. If you add a condition, but do not change it's settings it will automatically fail. Some condition types can only be used once in a trigger.

Actions

Set Status

Ignore Permissions Non-Critical Action On Other Assets

Set the Asset's status to

Set status of dependent parents instead

Note: eg. set the status of a bodycopy DIV's Standard Page parents, instead of itself, if no dependent parents are found, then this option will be ignored and the set normally.

Send Email Trigger Action

Ignore Permissions Non-Critical Action On Other Assets

Active User Recipient Send to active user

Sends a copy to the user asset that fired this event

Group Recipients Id: # Change Clear More...

Sends a copy to users assigned to the selected groups for the asset that fired this event

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Squiz Matrix v5.1.3.0 Help

Asset To Send Id: # [] Change Clear Reset

The content you would like sent in the emails

Note: If asset is selected to send, then Body of the email will not be sent

Design to Apply Id: # [] Change Clear Reset

Design to apply to the content

Layout to Apply Id: # [] Change Clear Reset

Paint layout to apply to the content

Set Metadata Value Delete

Ignore Permissions Non-Critical Action On Other Assets

Choose metadata field: Disposal Review Date Id: # 8842 Change Clear Reset

Use default

Set the value for this field:

1 Jan 2003 00:00:00

-OR IN- 0 --Select One-- from now

-OR- Last updated date

Parameter	Source
-- New Mapping --	GET Variable Name

Replace keywords in the set value

Set value in this context: Default Context

Add new Action type: -- Select to Add --

Note: Actions are performed in the order they are specified. If one action fails, the trigger will fail. Unless 'Ignore Permissions' is selected, the action is run as a user that caused the trigger to be executed (currently logged in user). This means that some actions might fail if they user doesn't have appropriate access privileges. To make sure that the actions are performed regardless of user's access rights, select 'Ignore Permissions'. Actions can be marked as 'Non-Critical' which means that if that action fails for any reason, the remaining actions will continue to run normally. If an action fails and it is required, then the system will try to undo all previous actions in this trigger.

Commit

14:59